

15-Month Executive Post Graduate Diploma in Management

Program Chairperson: Prof. Sanjay Dhamija

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| i) Name of the Institute | International Management Institute, New Delhi |
| ii) Name/Title of the Course | 15 th Months Executive Post Graduate Diploma in Management |
| iii) Course Dates with Duration in Weeks | <p>March 30, 2018 to March 29, 2019 (52 weeks /12 months) course work in India.</p> <p>April 13, 2019 – July 12, 2019 (12 weeks /3 months) Project in home country.</p> |
| <p>iv) Eligibility Criteria for Participants</p> <p>a) Educational Qualifications</p> <p>b) Work Experience</p> <p>c) Age Limit</p> <p>d) Target Group</p> | <p>Graduation in any discipline, as a regular candidate and not through correspondence courses with a consistently high academic record. Proficiency in high-school level of Mathematics, written & spoken English as well as working knowledge of Computers is an essential requirement.</p> <p>Post-degree, 5 years or more full time experience at senior decision making levels within Ministries or Government Departments or private sector organizations.</p> <p>As per ITEC norms not above 40 years as on 31st March, 2016</p> <p>a) Government Officers at the level of Director/Dy. Director /HOD</p> <p>b) Managers from Private Sector in middle management levels, heading Profit Centers or Heads of Department</p> |
| v) Aims & Objectives of the Course | <p><u>Aims:</u></p> <p>The Program (12 months in India plus 3 months in home country for ITEC candidates) is designed for experienced executives who wish to take up leadership roles and thus enhance their skills sets and broaden their managerial horizon. The program provides general management and functional area orientation with emphasis on international and cross-cultural exposure. The program would provide an opportunity for personal as well as professional growth through a rigorous interactive learning environment alongside Indian participants from leading private and public sector organizations.</p> <p><u>Objectives:</u></p> <ul style="list-style-type: none"> • To equip middle level executives with management skills necessary for leadership roles. |

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| | <ul style="list-style-type: none"> • To supplement existing expertise of participant with general management & functional area knowledge. • To enhance analytical skills for effective decision making • To provide a learning platform to handle cross-cultural issue for managing a business in a global environment • To inculcate values and attitudes which contribute to a socially sensitive & ethical behavior. |
| vi) Detailed Course Content | <p><u>Content:</u></p> <p>The program is built around 12 months of course work over 4 terms of 11 to 12 weeks each, and three months of field project at the end of the course work in the home country of the participant. The complete program is of 84 credits, where each credit corresponds to the equivalent of 10 hours of classroom contact. During this period students are required to complete 18 compulsory courses, 10 elective courses besides 3 months of Field project work. A student also has an option to pursue a Course of Independent Study in lieu of two elective subjects, as per the norms defined in the student's handbook.</p> <p>A list of core courses that are offered in Executive PGDM program are:</p> <ul style="list-style-type: none"> • Data Interpretation in Uncertainty (3) • Financial Accounting and Analysis (3) • Information Technology for Decision Making (3) • Prices, Markets & Economics Environment (3) • Leading Teams & Organization (3) • Strategic Operation Management (3) • Cost and Management Accounting (1.5) • Going Global (1.5) • Legal Aspects in Business (1.5) • Strategic Management (3) • Managerial Communication (3) • Management Information Systems (1.5) • Corporate Finance (3) • Excellence in Operations (3) • Marketing (3) • Strategic Human Resource Management (3) • Research Methods for Management (3) • Sustainable Growth & Development (1.5) • Quantitative Techniques for Decision Making (1.5) • 10 Electives courses in functional areas (30) • Field Project in Home country (6) <p><i>(Courses are subject to review to suit the requirements of the course)</i></p> |

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| <p>vii) Mode of Evaluation of Performance of the ITEC Participants &</p> | <p><u>Evaluation:</u></p> <p>IMI follows a system of continuous assessment. The instructor can design appropriate method of evaluation as per the requirements of the course and method of instruction. Students’ evaluation may comprise of preparation made for the class and participation, quizzes, mid-term examination, term papers/projects, home assignments, end-term examination and any other criterion that the instructor concerned may decide.</p> <p><u>Grading</u></p> <p>IMI follows a letter grade system over a 10 point scale for evaluation of students’ academic work. The minimum CGPA required for qualifying for the Diploma is 4.5 in the program, apart from meeting other qualifying parameters.</p> <p><u>Award of Diploma</u></p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>In case any student does not satisfactorily complete the Field Project or fails to comply with the defined timelines & norms specified or does not meet the academic requirements, s/he will not qualify for the award of the Institute’s Diploma, till the same has been satisfactorily completed.</p> </div> <p>Participants who are unable to fulfill the Academic requirements of the program for any reason, will not be eligible for the award of the Executive Post Graduate Diploma in Management, but will be given a Certificate of Participation after the Convocation.</p> |
| <p>a. Attendance</p> | <p>IMI place high emphasis on regularity and punctuality. Hence, attendance is compulsory in all courses. This requirement formalizes the reciprocal responsibilities between students and faculty to be fully prepared for class and to contribute to joint learning. More broadly, it reinforces our belief in education as a shared exercise. The success of learning model depends on broad, regular class participation by all students. This, in turn, depends crucially upon regular attendance by all students in all classes.</p> <p>The penalty for shortage of attendance in various programs is defined in the student’s handbook provided to each student on enrollment.</p> |

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| b. General | <p>The program is high in rigor, being a Post Graduate level program. Participants should be mentally prepared for a demanding working environment wherein pre-class preparation is an essential prerequisite. Case studies, field assignments, class presentations and group work form the core of the academic rigor. Each class is of 90 minutes duration and classes usually start at 8.30 am in the morning and may extend till late evening, as per the requirements of the course and the faculty, including on Saturday & Sunday.</p> |
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